

Agendas	Period											
	2018				2019							
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Hold meeting of executive members with the trustees	9											
Hold combined meeting of executive members, trustees and the advisors	22											
Update and make website fully functional												
Hold Dashain party		14										
Hold post party review meeting + discuss deusi bhailo preparation			4									
Seminar 1: Hold practical and informative lesson on basic computer skills for daily life			25									
Hold meeting of EC, Trustees and Advisors				16								
Hold English near year charity dinner party in support of PNS football club												
Arrange meeting with Peterborough City Council												
Submit funding proposal												
Seminar 2: Invite representative from Peterborough Public Services to talk about their services												
Hold meeting of EC, Trustees and Advisors							17					
Hold new year party												
Hold post party review meeting of new year party									5			
Seminar 3: Knowledge sharing activity between PNS members												
Religious/spritual outing. Venue/s to be decided in due course												
Hold meeting of EC, Trustees and Advisors										16		
Annual General Meeting and BBQ event + Football tournament												
Seaside outing for people of all ages. Venue/s to be decided in due course												
Produce end of year report												
Help to promote spiritual activities												
Train the EC members on data GDPR												
Expand and update members lists												
Saturday afternoon lessons												
Prepare monthly financial reports												

Occuring throughout year
 Date to be announced in due course